

## ST. MATTHEW'S UNITED METHODIST CHURCH

6017 CAMPHOR STREET, METAIRIE, LOUISIANA

Our 30<sup>th</sup> Annual Fall Show - October 8<sup>th</sup> (9:00am -7:00 pm) 9<sup>th</sup> (9:00am -3:00pm) 2010

Handmade and unique crafts, jewelry, yard art, baked goods, frozen entrees, gift items, monogrammed and wooden gifts, pottery, hand painted glass, kitchen items, gifts for pets, holiday items, pulled pork sandwiches, hot dogs, homemade chili, baked goods, hamburgers, chicken salad, nachos, soft drinks, desserts, much more.

**SHOW FEE:** Fees are non-refundable. Due to advance financial commitments we must make to our suppliers, refunds will not be issued in the event of inclement weather or cancellation, but we do have a plan in the event of heavy rain.

**SET-UP:** You **MUST** be set up and in assigned area by 9:00am each morning. Spaces not claimed by this time may be re-assigned. Your booth must be set up during show hours both days. Set up on Thursday night will be 7:00pm to 9:00pm and on Friday morning from 7:00am to show time. Outside booths may be set up anytime Thursday or Friday morning, however, security is not provided.

**TAX FORMS:** Jefferson Parish Tax forms will be distributed the first day of the show by Jefferson Parish Tax Office.

**SUBLETTING:** Your booth may not be sublet or passed along to friends unless approved by the show committee. The person signing the application is expected to be at the show.

All items must be handcrafted by you or unique items approved by the committee. Our show committee will check items in each booth to ensure compliance in order to protect other vendors. NO FOOD ITEMS to be consumed on premises can be sold by you (excluding outside sno-ball stand).

**RAFFLES, LOUD MUSIC, ALCOHOLIC BEVERAGES AND SMOKING NOT PERMITTED ANYWHERE IN THE BUILDINGS OR AROUND ENTRANCES TO BUILDINGS.**

**PARKING:** The extreme north end of the parking lot is for you. Please leave the parking spaces adjacent to the show site for "shoppers". Be considerate of our neighbors, your fellow vendors, and prospective buyers when parking.

As always, we make every effort not to put like items in booths next to each other. However, lack of information on application makes this a difficult task. Please fill out your application completely, making sure to include the type of items included in your booth. Call if you have questions.

Toni Dickerson, Chairperson  
504-454-8327  
Church Office: 504-888-1155  
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[toniv1113@aol.com](mailto:toniv1113@aol.com)

ST. MATTHEW'S FALL SHOW APPLICATION 2010  
October 8<sup>th</sup> (9:00am -7:00pm) October 9<sup>th</sup> (9:00am -3:00pm)  
6017 Camphor Street, Metairie, LA 70003 - 504-888-1155  
Please print all information

Name: \_\_\_\_\_

Mailing Address: (Street/PO Box) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ cell \_\_\_\_\_ e-mail \_\_\_\_\_

Description of items for sale in your booth \_\_\_\_\_

Inside booths 12' x 6' (Booths 1 through 23) \$ 90.00

Inside ELC and Outside booths 10' x 10' (Booths 24 through 70)

Rental tables available \$10.00 each (chairs furnished)

TOTAL ENCLOSED \$ \_\_\_\_\_

Return my fee if inside space is not available

I expect to use a canopy if assigned an outside space

I have read the information provided with this application and agree to abide by the restrictions and guidelines of St. Matthew's UMC Fall Show. I understand that I am responsible for informing other workers in my booth of the show regulations and I am responsible for their compliance. I understand St. Matthew's UMC is not responsible for loss or damage of items for sale in booths or personal items in booth furnished by you, personal injuries, or property damage, nor will we be a party to any legal action against the same. Also please note, if you wish to claim your same location as last Fall your application and fee must be received by June 15, 2010, otherwise your space will be assigned according to date received.

Signature \_\_\_\_\_

Make checks payable to St. Matthew's Fall Show and mail to Toni Dickerson, 2113 Riviere Avenue, Metairie, LA 70003. e-mail [toniv1113@aol.com](mailto:toniv1113@aol.com).

Date received \_\_\_\_\_ Amount \_\_\_\_\_ Booth # \_\_\_\_\_